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Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.
Rhowch wybod i ni os mai Cymraeg yw eich
dewis iaith.*

*We welcome correspondence in Welsh. Please
let us know if your language choice is Welsh.*



Gwasanaethau Gweithredol a Phartneriaethol / Operational and Partnership Services

Deialu uniongyrchol / Direct line /: 01656 643148
Gofynnwch am / Ask for: Mr Mark Anthony Galvin

Ein cyf / Our ref:
Eich cyf / Your ref:

Dyddiad/Date: Friday 26 May 2017

Dear Councillor,

LICENSING SUB-COMMITTEE A

A meeting of the Licensing Sub-Committee A will be held in the Council Chamber, Civic Offices, Angel Street, Bridgend, CF31 4WB, on **Friday, 2 June 2017 at 10.00 am.**

AGENDA

1. Apologies for Absence
To receive apologies for absence from Members.
2. Declarations of Interest
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 4
To receive for approval the public Minutes of a meeting of the Licensing Sub-Committee dated 27 February 2017.
4. Application to Licence Private Hire Vehicle 5 - 8
5. Application to Licence Private Hire Vehicle 9 - 12
6. Local Government (Miscellaneous Provisions) Act 1982 Application for
Renewal of Sex Establishment Licence The Private Shop, 72 Bridgend Road,
Aberkenfig 13 - 20
7. Urgent Items
To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.
8. Exclusion of the Public
The minutes and reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of

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Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

- | | | |
|-----|---|---------|
| 9. | <u>Approval of Exempt Minutes</u>
To receive for approval the exempt Minutes of a meeting of the Licensing Sub-Committee dated 27 February 2017. | 21 - 24 |
| 10. | <u>Application for Renewal of Licences</u> | 25 - 28 |
| 11. | <u>Application for Grant of Licences</u> | 29 - 32 |
| 12. | <u>Application for Grant of Licences</u> | 33 - 36 |
| 13. | <u>Application for Grant of Licences</u> | 37 - 40 |
| 14. | <u>All Wales Child Protection Procedures 2008</u> | 41 - 46 |

Yours faithfully

P A Jolley

Corporate Director Operational and Partnership Services

Councillors:

SE Baldwin

PA Davies

DK Edwards

Councillors

DRW Lewis

DG Owen

AA Pucella

Councillors

JE Williams

Agenda Item 3

LICENSING SUB-COMMITTEE BA - TUESDAY, 13 DECEMBER 20167

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COMMITTEE ROOMS 2/3, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON MONDAY 27 FEBRUARY 2017at 10.00 AM

Present

Councillor R Williams – Chairperson

P James

RM James

JE Lewis

MEJ Nott OBE

Apologies for Absence

E Venables

M Jones

Officers:

Mark Galvin

Senior Democratic Services Officer - Committees

Andrea Lee

Senior Lawyer

Yvonne Witchell

Team Manager Licensing

176 DECLARATIONS OF INTEREST

None

177 APPROVAL OF MINUTES

RESOLVED:

To receive for approval the Minutes of the following meetings of the Licensing Sub-Committee:-

25 November 2016

28 November 2016

2 December 2016

8 December 2016

13 December 2016

31 December 2016

178 URGENT ITEMS

None

179 EXCLUSION OF THE PUBLIC

RESOLVED:

That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above, to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in

maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants so mentioned.

180 APPROVAL OF EXEMPT MINUTES

181 APPLICATION FOR RENEWAL OF LICENCES

182 APPLICATION FOR GRANT OF LICENCES

BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO LICENSING SUB COMMITTEE

2 JUNE 2017

REPORT OF THE CORPORATE DIRECTOR, OPERATIONAL AND PARTNERSHIP SERVICES

APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

1. Purpose of Report.

- 1.1 To ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

4. Current situation / proposal.

- 4.1 Application is made by Nigel Harvey, to licence a Vauxhall Insignia SE 160 CDTI vehicle registration number DL10 OTC as a private hire vehicle to seat 4 persons.

- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 28 June 2010.

- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible, but there are specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, which are set out below. For Members' information, a service history has been provided confirming servicing of the vehicle in October 2016 at 75419 miles. The most recent MOT certificate has been provided.

4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14

days between the first registration and transfer to the applicant's name. Applications will normally be dealt with under the Scheme of Delegation to Officers.

(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:

(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

(Policy 2.4) All applicants should be satisfied that they can meet all current policy requirements before submitting an application and are advised that they submit an application which falls outside the above policy guidelines at their own risk. Acceptance of an application does not infer that it will be granted. Applicants are strongly advised not to purchase a vehicle or make any other financial commitment until the application is determined.”

5. Effect upon Policy Framework & Procedure Rules.

5.1 None

6. Equality Impact Assessment.

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

7. Financial Implications.

7.1 None for the Authority.

8. Recommendation.

8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

Andrew Jolley
Corporate Director Operational and Partnership Services

Date 26 May 2017

Contact Officer: Yvonne Witchell
Team Manager Licensing

Telephone: (01656) 643643

E-mail: Yvonne.Witchell@bridgend.gov.uk

Postal Address Civic Offices, Angel Street, Bridgend, CF31 4WB

Background documents

Private Hire Vehicle Application
Private Hire Vehicle Policy Guidelines

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO LICENSING SUB COMMITTEE

2 JUNE 2017

REPORT OF THE CORPORATE DIRECTOR, OPERATIONAL AND PARTNERSHIP SERVICES

APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

1. Purpose of Report.

- 1.1 To ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

4. Current situation / proposal.

- 4.1 Application is made by Steven Price, to licence a Renault Trafic SL27 vehicle registration number CA15 KRU as a private hire vehicle to seat 8 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 30 June 2015.
- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible, but there are specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, which are set out below. For Members' information, a service history has been provided confirming servicing of the vehicle in April 2017 at 20527 miles. An MOT certificate is not required until 30 June 2018.
- 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14

days between the first registration and transfer to the applicant's name. Applications will normally be dealt with under the Scheme of Delegation to Officers.

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- *That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- *That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- *That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

(Policy 2.4) All applicants should be satisfied that they can meet all current policy requirements before submitting an application and are advised that they submit an application which falls outside the above policy guidelines at their own risk. Acceptance of an application does not infer that it will be granted. Applicants are strongly advised not to purchase a vehicle or make any other financial commitment until the application is determined.”

5. Effect upon Policy Framework & Procedure Rules.

5.1 None

6. Equality Impact Assessment.

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

7. Financial Implications.

7.1 None for the Authority.

8. Recommendation.

8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

Andrew Jolley
Corporate Director Operational and Partnership Services

Date 26 May 2017

Contact Officer: Yvonne Witchell
Team Manager Licensing

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Postal Address Civic Offices, Angel Street, Bridgend, CF31 4WB

Background documents

Private Hire Vehicle Application
Private Hire Vehicle Policy Guidelines

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BRIDGEND COUNTY BOROUGH COUNCIL

REPORT TO LICENSING SUB-COMMITTEE

2 JUNE 2017

REPORT OF THE CORPORATE DIRECTOR - OPERATIONAL & PARTNERSHIP SERVICES

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 APPLICATION FOR RENEWAL OF SEX ESTABLISHMENT LICENCE THE PRIVATE SHOP 72 BRIDGEND ROAD ABERKENFIG

1. Purpose of Report

- 1.1 An application has been received from Darker Enterprises Limited for the renewal of the Sex Establishment Licence in respect of the above premises and is placed before the Sub-Committee for consideration as powers have not been delegated under the Scheme of Delegation to Officers.

2. Connection to Corporate Improvement Plan/Other Corporate Priority

- 2.1 None.

3. Background

- 3.1 The current licence is subject to the Council's standard conditions and to the special conditions attached at Appendix A. The hours of trading are from 0930 to 2000 hours Monday to Saturday and from 1000 to 1600 hours on Sunday.
- 3.2 There have been no recommendations from the statutory consultees to vary the current standard or special conditions in force and no representations or objections from the public have been received.

4. Current Situation/Proposal

- 4.1 The applicant has complied with the statutory requirements to advertise the application.

4.2 Response to Public Notice:

The Council has not received any objections within the prescribed timescale.

4.3 Representations from Statutory Consultees:

No representations have been received from the statutory consultees, Ward Member or Town and Community Council.

The South Wales Police have confirmed that the applicant and the manager have no relevant convictions.

4.4 An inspection has been carried out by the Council's Enforcement Officer and no breaches of the current licence were identified.

4.5 There is no Council policy relating to the grant of licences for this category of establishment.

4.6 Renewal Fee:

The renewal fee of £546.00 has been paid.

4.7 Guidance to Members: The Hearing

The Council is required to give an opportunity to the applicant to appear before them and be heard before it can refuse an application.

The Sub-Committee may wish to consider the application on the basis of the application itself, the information supplied by the applicant and objections and any representations received. It must, however, bear in mind that if, after consideration of this information, it is minded to refuse the application, it must give the applicant an opportunity to be heard before it concludes its deliberations.

Guidance for Members: Grounds for refusal of application

Under Paragraph 12 of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982, the Council may refuse an application on one or more of the following grounds:-

- A. that the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reason,
- B. that if the licence were to be granted, renewed or transferred the business to which it relates would be managed by or carried on for the benefit of the person, other than the applicant, who would be refused the grant, renewal or transfer of such a licence if he made the application himself.
- C. that the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time of the application is determined is equal to or exceeds the number which the authority consider is appropriate for that locality.
- D. that the grant or renewal of the licence would be inappropriate, having regard
 - (i) to the character of the relevant locality; or
 - (ii) to the use to which any premises in the vicinity are put;
or,
 - (iii) to the layout, character or condition of the premises,
vehicle, vessel or stall in respect of which the application is made

The Sub-Committee is advised that if it is minded to grant an application, It can impose conditions, terms and restrictions in addition to the standard and special conditions currently in force.

4.8 Rights of Appeal

An applicant may at any time, before the expiration of 21 days from the date of notification, appeal to the Magistrates' Court if the application is refused.

Similarly, the holder of the licence has 21 days from the date of notification to appeal to the Magistrates' Court if aggrieved by any term, condition or restriction on or subject to which the licence is held.

These rights of appeal do not apply to an applicant whose application for the grant or renewal of a licence is refused, or the licence is revoked, on any ground specified under paragraph 12 (1) of Schedule 3 of the Act unless the applicant seeks to show that the ground did not apply to him and also do not apply if the grant or renewal is refused due to either Ground C or D referred to in the above-mentioned Grounds for Refusal.

5. **Effect upon Policy Framework & Procedure Rules**

5.1 None

6. **Equality Impact Assessment**

6.1 There are no implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief or sexual orientation.

7. **Financial Implications**

7.1 None.

8. **Decision Required**

8.1 The powers available to the Sub-Committee are as follows:

8.1.1 To renew the licence subject to the existing terms and conditions; or

8.1.2 To renew the licence subject to additional as amended terms and conditions; or

8.1.3 Before refusing to renew the licence, Under Schedule 3 Paragraph 10(19) of the Act a Sub-Committee must give the holder of the licence the opportunity of appearing before and being heard by the Sub-Committee.

P. A. Jolley – Corporate Director – Operational & Partnership Services
26 May 2017

Contact Officer: Sharon Jones – Licensing Assistant

Telephone: 01656 643294

E mail: Sharon.Jones2@bridgend.gov.uk

Postal Address: Civic Offices, Angel Street, Bridgend, CF31 4WB

Background documents: Application Form

BRIDGEND COUNTY BOROUGH COUNCIL

STANDARD TERMS, CONDITIONS AND RESTRICTIONS

SEX ESTABLISHMENT LICENCE

1. Premises licensed as a sex shop under the provisions of Schedule 3 of the Local Government (Miscellaneous Provisions) Act, 1982 shall be used only for the purpose of a sex shop as defined in paragraph 4 of the said Schedule 3 and shall not be used, wholly or in part, for any other purpose during the period the premises are licensed as a sex shop.
2. Premises licensed as a sex shop shall only be permitted to be open for business to members of the public between the hours 9.00am to 8.00pm Monday to Saturday inclusive and Sunday 10.00am to 4.00pm and shall not be permitted to be open for business to members of the public on Easter Sunday, Good Friday or Christmas Day.
3. Over each entrance to the premises, in a position approved by the Bridgend County Borough Council, the Licensee shall affix and maintain in a permanent form a notice stating that the premises are licensed as a sex shop under the provisions of the Local Government (Miscellaneous Provisions) Act 1982. Such a notice shall also carry the full name of the Licensee and the number of the licence and, if the Licensee is a private or public company, the notice shall also carry the address of the registered or principal office and the full name of the secretary of the company. The lettering on such a notice shall be 76mm tall and at least 7mm thick and shall be in white on a dark background.
4. At each entrance there shall be prominently displayed so as to be visible at all times to persons approaching the premises a notice prohibiting entry to all persons under 18 years of age. Such a notice shall be in letters at least 51mm high and 7mm thick and shall be in dark letters on a light background.
5. No sign or words must be displayed on the outside of the premises or anywhere in the vicinity of the premises other than the words or signs mentioned in Conditions 3 and 4.
6. No person under the age of 18 years shall be allowed to work in the premises.
7. The licensee of the premises licensed as a sex shop shall ensure that all persons employed on the premises are aware of the age restriction on clients and that they exclude or remove from the premises any person attempting to evade the restriction.

8. The licensee shall not display outside, near to, or within the premises any advertising material, sign or pictorial display referring to the licensed premises or the goods, articles or services provided at the premises, in such a position or manner that it is visible to any person using adjacent highways, streets, footpaths or forecourts except any notice displaying the name or trading title of the licensee, any Notice indicating the times of opening of the premises for business, any Notice required by any statute, regulation or bylaw applicable to the premises or business carried thereon or any notice prescribed by these conditions.
9. No part of the interior of the premises or any of the contents of the premises shall be visible to any person outside the premises.
10. The premises must be fitted with an inner entrance door or screen so that no part of the interior of the premises or any of the contents of the premises shall be visible when persons are entering or leaving the premises.
11. There shall be no communication from the interior of the premises to any other premises other than means of communications to the staff quarters and any store room.
12. Except as allowed by a licence issued permitting public music under the provisions of the Local Government (Miscellaneous Provisions) Act, 1982, no music or any kind shall be played on the licensed premises and no public entertainment of any nature shall be provided or permitted by the Licensee to take place on the premises.
13. The Licensee shall not at any time keep or allow to be used on the premises any gaming or amusement machine whether for prizes or not.
14. No moving picture or display or recorded sound of any description or however provided shall be permitted on the licensed premises except for a period of not more than one minute for the sole purpose of demonstrating to a prospective purchaser or hirer of the article in question and such display shall be in a booth to which there shall only be permitted the prospective purchaser or hirer and any one person employed by the licensee to sell or hire such article. The licensee shall not make any charge or permit any charge to be made for such a display as mentioned in this condition.
15. The Licensee shall not supply or permit to be supplied to any person, other than a person employed to work on the premises, any article of food or drink whether for consumption on or off the premises.

16. All refuse produced on the premises and materials, goods or articles discarded for any reason shall be securely stored within the premises and delivered in sealed containers to the refuse collection service.
17. The licensee shall make such provision for the reception of goods and articles for sale, hire or display on the premises so that they are received directly into the premises and not subject to storage for any period of time on any pavement, footpath, forecourt or yard.
18. The licensee or some responsible person nominated by him/her in writing shall keep up-to-date records of all personnel employed at the premises and such records shall be continuously available for inspection by authorised officers of the Council or the Police.
19. Where the licensee is a body corporate or an unincorporated body any change of director, company secretary or other person responsible for the management of the body is to be notified in writing to the County Borough Council within 14 days of such written details as the County Borough Council may require in respect of any new director, secretary or manager.
20. A copy of the licence and the conditions must be exhibited in a suitable and conspicuous place inside the licensed premises near the entrance door so as to be clearly visible to customers and patrons on entering the premises.
21. The County Borough Council reserves the power from time to time generally or in any special case to alter, modify or dispense with these Conditions or any of them so far as they lawfully may or can on such terms as they may think fit.
22. Alterations or additions either internal or external shall not be made to the licensed premises without written consent from the Council.
23. The licensee shall take all reasonable precautions for the safety of the public and employees.
24. The licensee shall comply with any fire prevention and safety measures which may be required by the Council.
25. In the event of any inconsistency between these conditions and any special conditions of the licence the special conditions shall prevail.

SPECIAL CONDITIONS relating to:-

**THE PRIVATE SHOP
72 BRIDGEND ROAD
ABERKENFIG
BRIDGEND**

SEX ESTABLISHMENT LICENCE

1. That the access door to the premises be affixed with an appropriate notice to indicate that this is the sole means of access to the premises in order to avoid disturbance or nuisance to the neighbouring premises; the size, text and format of these notices shall be agreed by the Council prior to the premises trading as a sex establishment.
2. That the person appointed manager be subject to a satisfactory Police National Computer check.
3. That standard condition 4 be varied as follows:-

At each entrance there shall be prominently displayed so as to be visible at all times to persons approaching the premises a notice prohibiting entry to all persons under 18 years of age. Such a notice shall be in the following format:

To be in red lettering on light background at least 5cm tall x 5cm wide:

WARNING

NO ADMITTANCE TO PERSONS UNDER THE AGE OF 18 YEARS

To be in white lettering (2.5cm tall x 2.5cm wide)

Persons passing beyond this notice will find material on display which they may consider indecent.)

Hours of business

Mon-Sat 9.30 am to 8.00 pm

Sun 10.00am to 4.00pm

In addition, a similar notice, in the above corporate style must be affixed to the entrance to indicate that the entrance is the sole means of access to the premises in order to avoid disturbance or nuisance to the adjoining property.

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

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